

Titus County
Training & Travel Authorization Form

Person requesting training: Debra Abston

Job Title: District Clerk

Date of request: (Must be 30 days prior to training) July 21, 2014

1. Title of conference, seminar or training Texas District Court Alliance 14th Annual Workshop
2. Destination/location of training Horseshoe Bay
3. Is training Mandatory Yes or optional ?
4. Dates of training: ~~10-14-14~~ to 10-16-14
5. Dates of actual travel: 10-13-14 to 10-16-14
6. Cost of Registration. \$ 50.00 ^{#2} ~~140.00~~
7. Total cost of meals (\$ 40.00 per day): \$ ~~160.00~~ 160.00
8. Total Cost of Hotel/Motel accommodations \$ 381.60
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: ~~381.74~~ the approximate total miles to be claimed 681.68
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. 973.34

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Debra Abston Date: 7-21-14

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

James Cant
7-28-2014